SHEFFIELD CITY SWIMMING CLUB

CHILD SAFEGUARDING PROCEDURE

Please make sure that you follow the procedures as described below, if you have an issue regarding safeguarding a child. It is everyone's responsibility to protect a child and report it to the Welfare Officer, who will deal with the concern, with the proper authorities.

Sheffield City recognises that the needs of the child are paramount, and their wellbeing comes first within the club before winning and any competitions.

1. **All swimmers must report to their coach and parent if they have any concerns or that an incident has occurred.**

2. **The coaches will then pass this information immediately, to the Welfare Officer, only, regardless when and where it occurred.**

3. **Any parent, coach and any committee member who has concerns, MUST pass the information directly to the Welfare Officer only.**

4. **If for any reason that the Welfare Officer is unavailable, then your next point of contact will be our Sheffield City swimming Club Chairperson.**

Below are the contact details of the Welfare Officer and Chairperson
Please contact
OUR WELFARE OFFICER IS: TRACY GLOSSOP
Telephone: 07818 087470 Email: welfare@sheffieldcityswimmingclub.co.uk

OUR CHAIRPERSON IS: JULIE BOURNE
Telephone: Email: chair@sheffieldcityswimmingclub.co.uk

If for any reason you require any additional contacts, use the number below

SWIM ENGLAND Regional and County Welfare Officer: Dr Cheryl Lyons

EMAIL: welfare@yorkshireswimming.org

SWIMLINE

Telephone: 0808 100 4001

NSPCC Child Protection Helpline

Telephone: 0800 800 5000